



### Four Way Test Checklist

Please make sure you address the following in your speech:

\_\_\_\_\_ Identify a situation where you must decide to do or say something (or not do or say anything).

\_\_\_\_\_ Incorporate authentic examples from your personal experience.

\_\_\_\_\_ Consider and apply appropriate word choice for your topic.

\_\_\_\_\_ Use the Four Way Test to develop your course of action.

\_\_\_\_\_ Elaborate on each of the four questions as they relate to your situation and examine both the positive and negative reasons associated with each possible response.

\_\_\_\_\_ **Is it the Truth?**

\_\_\_\_\_ Positive

\_\_\_\_\_ Negative

\_\_\_\_\_ **Is it Fair to all concerned?**

\_\_\_\_\_ Positive

\_\_\_\_\_ Negative

\_\_\_\_\_ **Will it build Goodwill and Better Friendships?**

\_\_\_\_\_ Positive

\_\_\_\_\_ Negative

\_\_\_\_\_ **Will it be Beneficial to All Concerned?**

\_\_\_\_\_ Positive

\_\_\_\_\_ Negative

\_\_\_\_\_ Make use of transitions to support flow of speech (so it's not choppy).

\_\_\_\_\_ After applying the Four Way Test, develop your conclusions and explain the action you chose to take.

\_\_\_\_\_ Does your conclusion support your points?

Comments:

Recommendations: